

# **MEMO – please post in Circuit Court Clerk’s Office**

**November 1, 2000**

**TO:** Circuit and Family Court Staff, Circuit Court Clerks, Friend of the Court

**FROM:** Dawn Childress, Circuit Court Administrator

**RE:** True Copies

Effective immediately, we will be following Component 12 of the Michigan Supreme Court’s Case File Management Standards as it relates to making true copies.

## **TRUE COPIES WILL ONLY BE PROVIDED UNDER THE FOLLOWING CIRCUMSTANCES:**

**Custody Decree:** The clerk of the court, at the request of the court of another state or at the request of a person affected by or who has a legitimate interest in a custody decree or judgment, shall certify and forward a copy to that court or person. *MCL 600.667*

**Domestic Relations Orders:** The clerk of the court must write or stamp “true copy” on an order or judgment for temporary or permanent spousal support, child support, or separate maintenance and file it with the friend of the court. *MCR 3.211(I)(1)*

**Personal Protection Orders:** The clerk of the court shall file a true copy of a personal protection order with the law enforcement agency named in the order and provide the petitioner with not less than 2 true copies of the order. *MCL 600.2950(15), MCL 600.2950a(12)*

**State Public Administrator:** The State Public Administrator may require of the county public administrator a certified or exemplified copy of any petition, inventory, account, order or pleading, the original of which has been filed in the probate. *MCL 720.221*

No other true copies will be made, as they are not required by the Michigan Supreme Court and the practice has become an extremely time consuming and costly extra effort put forth by the Circuit Court Clerk’s office staff. If you have any questions or concerns regarding this change in policy, please contact me at 743-2248.

Dawn M. Childress  
Circuit Court Administrator