

STATE OF MICHIGAN



JOHN ENGLER, Governor

**FAMILY INDEPENDENCE AGENCY**

235 S GRAND AVE, PO BOX 30037, LANSING MI 48909

DOUGLAS E. HOWARD, Director

**MICHIGAN CHILD SUPPORT  
EMPLOYER REDIRECTION NOTICE**

To: All Employers

**Effective January 15, 2001** all current and future child support income withholding must be sent to the Michigan State Disbursement Unit as mandated by federal law. Michigan Friends of the Court will no longer accept child support payments from employers. Payments **must** be sent to:

**Michigan State Disbursement Unit  
P.O. Box 30350  
Lansing, Michigan 48909-7850**

The MiSDU is a federally mandated program established by the federal welfare reform legislation. The MiSDU provides one location for employers to send all child support payments.

You may now send one check for all employees, provided you supply the following information for each withholding order:

- Employer FEIN (Format: 99-9999999)
- Employee Name
- Employee SSN (Format: 999-99-9999)
- Michigan Case Number (Format: 9999-999999-AA), where the first four digits represent the year the order was issued, the next six digits represent the unique order number, and the last two characters represent the type of order)
- Unique County Identifier – County Code (Format: 99)
- Amount Withheld
- Date of Withholding
- Any additional identification number you may be using now

If you wish to remit electronically or should you have questions, please call the employer technical help desk at (800) 817-0805, or visit the web site at [www.misdu.com](http://www.misdu.com).

A handwritten signature in cursive script that reads "Douglas E. Howard".

Douglas E. Howard



## **Invitation to a Seminar on the New Centralized Child Support Payment System**

Dear Michigan Employer:

Included in this mailing is a notice for your company to redirect your employees' child support payments to the Michigan State Disbursement Unit (MiSDU) rather than the appropriate Friend of the Court. To answer questions you may have regarding the MiSDU, and explain easy-to-use electronic payment options, senior officials from the State of Michigan and the MiSDU will be holding meetings in Flint and Ann Arbor during the month of January.

At these seminars, employers will

- *learn how the MiSDU will reduce the time you spend processing child support payments;*
- *hear of the experience of employers in other parts of Michigan;*
- *discover how EFT/EDI can simplify your payment processing, reducing your staff's time and errors;*
- *learn about diskette processing and the debit web site that you can use to make child support payments; and*
- *get answers to your questions about the MiSDU.*

Seminars will be held on January 10 at the Holiday Inn Gateway Centre in Flint and on January 12 at the Weber's Inn in Ann Arbor. Both seminars will start at 3:00 P.M. and end at 5:00 P.M..

If you wish to attend, please RSVP to Carol Barish (517/484-4954), fax the form on the reverse side to 517/318-1071, or mail the form to Ms. Barish at Public Sector Consultants, Inc., 600 W. St. Joseph, Suite 10, Lansing, MI 48933. You can also register on-line at [www.publicsectorconsultants.com/meetings](http://www.publicsectorconsultants.com/meetings).

There is no charge for the seminars.

Your attendance may help you simplify your child support payment processing and save time and money.

**Registration form on the reverse side**

**Please RSVP at least three days in advance by any of the following methods:**

- Phone Carol Barish: 517/484-4954
- Fax the form below to Carol Barish: 517/318-1071
- Mail to Carol Barish  
Public Sector Consultants, Inc.  
600 W. St. Joseph, Suite 10  
Lansing, MI 48933
- Via the Web at *www.publicsectorconsultants.com/meetings*

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Session (Flint or Ann Arbor):** \_\_\_\_\_

**Number attending the meeting:** \_\_\_\_\_

**Fax or e-mail:** \_\_\_\_\_

**Employer Meeting Locations:**

**Wednesday, January 10, 2001**  
**3:00 P.M. to 5:00 P.M.**

**Holiday Inn Gateway Centre**  
**5353 Gateway Centre**  
**Flint, MI 48507**  
**Telephone: 810/232-5300**

**Friday, January 12, 2001**  
**3:00 P.M. to 5:00 P.M.**

**Weber's Inn**  
**3050 Jackson Road**  
**Ann Arbor, MI 48103**  
**Telephone: 734/769-2500**

All child support income withholdings must be sent to the Michigan State Disbursement Unit (MiSDU) as mandated by federal law. You may now send one check for all employees, provided you supply the following information for each withholding order. Please refer to the "Unique County Identifier" chart to supply the two-digit code for the **county that issued the income withholding order**. Please use the form below to submit with your initial withholding(s) until you receive your preprinted employer coupons from the MiSDU. **Make checks payable to MiSDU**. Please contact the MiSDU Employer Assistance Line at 1-800-817-0805 should you have questions.

Date of Withholding <u>12 / 15 / 2000</u>		Employer Name <u>ACME Company</u>		
		Federal Employer Identification No. <u>38-9999999</u>		
Employee Name (Last, First)	Michigan Case Number	Michigan County Code	Social Security Number	Amount Withheld
<u>Doe, John</u>	<u>1999-123456-DP</u>	<u>82</u>	<u>123-45-6789</u>	<u>\$ 100.00</u>
<u>Dow, Jane</u>	<u>1999-654321-DP</u>	<u>63</u>	<u>987-65-4321</u>	<u>\$ 50.00</u>
			Total	<u>\$ 150.00</u>
<b>SAMPLE</b>				
Mail Payments To: MiSDU P.O. Box 30350 Lansing, MI 48909-7850				

Date of Withholding <u>  /  /  </u>		Employer Name _____		
		Federal Employer Identification No. <u>  -  </u>		
Employee Name (Last, First)	Michigan Case Number	Michigan County Code	Social Security Number	Amount Withheld
_____	_____		_____	\$ _____.
_____	_____		_____	\$ _____.
_____	_____		_____	\$ _____.
_____	_____		_____	\$ _____.
			Total	\$ _____.
Mail Payments To: MiSDU P.O. Box 30350 Lansing, MI 48909-7850				

## Unique County Identifiers\*

County Name	County Code	FIPS
ALCONA	01	26001
ALGER	02	26003
ALLEGAN	03	26005
ALPENA	04	26007
ANTRIM	05	26009
ARENAC	06	26011
BARAGA	07	26013
BARRY	08	26015
BAY	09	26017
BENZIE	10	26019
BERRIEN	11	26021
BRANCH	12	26023
CALHOUN	13	26025
CASS	14	26027
CHARLEVOIX	15	26029
CHEBOYGAN	16	26031
CHIPPEWA	17	26033
CLARE	18	26035
CLINTON	19	26037
CRAWFORD	20	26039
DELTA	21	26041
DICKINSON	22	26043
EATON	23	26045
EMMET	24	26047
GENESEE	25	26049
GLADWIN	26	26051
GOGEBIC	27	26053
GRAND TRAVERSE	28	26055
GRATIOT	29	26057
HILLSDALE	30	26059
HOUGHTON	31	26061
HURON	32	26063
INGHAM	33	26065
IONIA	34	26067
IOSCO	35	26069
IRON	36	26071
ISABELLA	37	26073
JACKSON	38	26075
KALAMAZOO	39	26077
KALKASKA	40	26079
KENT	41	26081
KEWEENAW	42	26083

County Name	County Code	FIPS
LAKE	43	26085
LAPEER	44	26087
LEELANAU	45	26089
LENAWEE	46	26091
LIVINGSTON	47	26093
LUCE	48	26095
MACKINAC	49	26097
MACOMB	50	26099
MANISTEE	51	26101
MARQUETTE	52	26103
MASON	53	26105
MECOSTA	54	26107
MENOMINEE	55	26109
MIDLAND	56	26111
MISSAUKEE	57	26113
MONROE	58	26115
MONTCALM	59	26117
MONTMORENCY	60	26119
MUSKEGON	61	26121
NEWAYGO	62	26123
OAKLAND	63	26125
OCEANA	64	26127
OGEMAW	65	26129
ONTONAGON	66	26131
OSCEOLA	67	26133
OSCODA	68	26135
OTSEGO	69	26137
OTTAWA	70	26139
PRESQUE ISLE	71	26141
ROSCOMMON	72	26143
SAGINAW	73	26145
SANILAC	76	26151
SCHOOLCRAFT	77	26153
SHIAWASSEE	78	26155
ST. CLAIR	74	26147
ST. JOSEPH	75	26149
TUSCOLA	79	26157
VAN BUREN	80	26159
WASHTENAW	81	26161
WAYNE	82	26163
WEXFORD	83	26165

For **each case** that you are withholding child support, please provide the two-digit code for the **county that issued the income withholding order.**

**MAKE CHECKS PAYABLE TO MISDU.**